

**Manoah Steves Elementary School
Parent Advisory Council (PAC) Meeting Agenda:**

Monday 13 April 2026 • 6:30 pm

PAC Executives

Chair: Noel Eaton • **Secretary:** Andrew Ip • **Treasurer:** Nhi Loi
RDPA Rep: Dionne Peralta • **RAM Rep:** Jenny Feng, Karina Ho
Members At Large: Joyce Fung, Candace ReidSohier, Dionne Peralta

1.0	(6:30) Welcome and Introductions
1.1	(2 min) Territorial Acknowledgement : Manoah Steves is situated on the unsundered territory of the Musqueam people located in the Sturgeon Bank Estuary and near the historical Musqueam camps of q ^w eyaʔx ^w (Garry Point) and ʔən ^w icən' (Francis Road). Traditionally and ancestrally, and since the beginning of memory, Musqueam people have shared the stewardship of this land, located at the mouth of a great river (stó:lō) with Tsawwassen, Kwantlen, and other Coast Salish Peoples.
1.2	(1 min) Attendance <ul style="list-style-type: none"> • 7 ppl + 3 online + Ms Corneil
2.0	(6:33) Approval of Agenda and Minutes
2.1	(1 min) Approval of Agenda dated 13 April 2026 – APPROVED with addition of scholarship discussions
2.2	(1 min) Approval of Minutes dated 02 March 2026 – APPROVED
3.0	(6:35) PAC Reports
3.1	(1 mins) Chair: Noel Eaton <ul style="list-style-type: none"> • Nothing to report
3.2	(5 mins) Treasurer: Nhi Loi <ul style="list-style-type: none"> • We found that we need to submit 2023, 2024, 2025 years to gaming commission in order to apply for next year's grant <ul style="list-style-type: none"> ○ Unfortunately, we lost this year's gaming grant • To apply for gaming licenses for Spring Fling, we still need the totals for each item for the raffle <ul style="list-style-type: none"> ○ Takes 10 days to get licenses • We will have financial report soon <ul style="list-style-type: none"> ○ Nhi set up a spreadsheet for future reports
3.3	(2 min) Richmond Association of Montessori (RAM): Jenny Feng <ul style="list-style-type: none"> • Highlights on preparations for Montessori Night (hosted by Steves on May 13), which is open to all Richmond families
3.4	(2 min) Richmond District Parent Association (RDPA): Dionne Peralta <ul style="list-style-type: none"> • In March, the following topics were discussed:

	<ul style="list-style-type: none"> ○ Superintendent Christopher Usih presented the strategic plan, which is available on the district website. Priorities include: <ul style="list-style-type: none"> ■ Success for all learners ■ Diversity, equity, and inclusion ■ Organizational effectiveness ■ Community & Partnerships ○ RDPA put out a budget shortfall survey intended to gather parent priorities related to budget considerations ○ SOGI committee update: There are updated gender options on the MyEd portal (male, female, non-binary, prefer not to say/unknown) ● In April, the following topics were discussed: <ul style="list-style-type: none"> ○ Guest speakers, including Braunwyn Thompson (Assistant Superintendent) spoke about health & well-being <ul style="list-style-type: none"> ■ Goals of student health and well-being: to grow a whole-school system that promotes positive mental health and active living, where health promotion is embedded in all aspects of the health education system, including culture, leadership, curriculum, and learning environments ■ Physical and health education curriculum is available online - parents are encouraged to take a look ○ Discussed traffic safety around school zones: <ul style="list-style-type: none"> ■ Following all posted traffic and parking regulations ■ Avoiding stopping in no-stopping zones or fire lanes ■ Using designated drop-off and pick-up areas ■ Being mindful of pedestrians, cyclists, and other vehicles ○ 2026-2027 PAC Gaming Grant registration opens on April 1st ○ AGM is on May 5 @ 7pm *in person only <ul style="list-style-type: none"> ■ Deadline for sending the voting and executive nomination forms by email is April 27 at 11:59 pm ■ A new conflict of interest section is proposed to be added to the RDPA ■ AGM Package: https://docs.google.com/document/d/1v8Q9VdUrLs2s1fYg7y-AAPpEwo8Z2kZgZGqllt2HU_4/edit?tab=t.0#heading=h.9d9o806xmc8 ○ Appreciation dinner will be in June
3.5	<p>(2 mins) Treat Day / Fruit & Veggie Program: Joyce Fung</p> <ul style="list-style-type: none"> ● Nothing to report ● For Treat Day, we've transitioned to popsicles → sold 180 popsicles for the first Treat Day after Spring Break <ul style="list-style-type: none"> ○ Teachers requested advance notice for treat day changes and a one-per-child limit on purchases.
3.6	<p>(2 mins) Grad Committee: Rum Bhangu</p> <ul style="list-style-type: none"> ● Purchases have been almost completed <ul style="list-style-type: none"> ○ Just one more dessert needed ● Volunteer jobs will soon be posted ● Met with Ms Corneil in between PAC meetings

	<ul style="list-style-type: none"> ○ We did spend a bit over, but was done for future grad events ○ Bought a storage box ● Binder created with receipts from previous years
4.0	(6:49) Administration Report
4.1	<p>(15 mins) Report from Principal Corneil</p> <ul style="list-style-type: none"> ● Had wheelchair basketball ● We have our April Learning Update coming up ● Also have Gateway Theatre performance for band for seniors <ul style="list-style-type: none"> ○ Typically every other year ● BC Lions presentation ● Had a staffing meeting <ul style="list-style-type: none"> ○ Possibility that we may gain a division due to steady kindergarten enrollment (still TBD) ● Track meet at Minoru on May 5 ● The new school logo has been finalized and will be revealed soon, with spirit wear potentially available after the track meet. ● Divisions 1 and 3, previously a single large cohort, has been split into two separate classrooms with a permanent wall.
5.0	(7:04) Bring Forward Items
5.1	<p>(2 mins) Hot Lunch</p> <ul style="list-style-type: none"> ● Hot lunch program will be reviewed in our May meeting to determine if we will continue with Fantuan
5.2	<p>(2 mins) Movie Nights</p> <ul style="list-style-type: none"> ● We will review and discuss next year's Movie Night dates in our May meeting
5.3	<p>(2 mins) Fundraisers</p> <ul style="list-style-type: none"> ● Neufeld Farms fundraiser was very successful in raising \$1057 for the PAC ● No other fundraisers planned for the rest of the year, but we should start planning for next year's fundraisers next month ● For next year: <ul style="list-style-type: none"> ○ We will check DJ Rock 'N Beau for Halloween dance availability ○ Look into repeating the samosa fundraiser ○ Neufeld Farms in the fall
5.4	<p>(5 min) Spring Fling</p> <ul style="list-style-type: none"> ● So far, not a lot of volunteers, but we will post the positions and how many additional volunteers we need <ul style="list-style-type: none"> ○ Current volunteers (we need many more): <ul style="list-style-type: none"> ■ Carnival games: Noel ■ Concessions: Andrew ■ Musical cakes: Karina ■ Raffle: Dionne, Candace ■ Face painting: Kristina, Anita ● Volunteers should arrive around 2:30. ● Spring Fling usually runs from 3:00-6:00pm.

	<ul style="list-style-type: none"> • Volunteers can help set up in the morning (currently Noel, Andrew, Mami)
6.0	(7:15) New Business
6.1	(5 mins) Scholarships <ul style="list-style-type: none"> • In the past, we've given two scholarships to alumni of Manoah Steves (Grade 12's from Hugh Boyd) of \$300 each • Motion to create these scholarships – APPROVED <ul style="list-style-type: none"> ○ Noel will send an email to the guidance counsellor at Hugh Boyd to start the scholarship application process, and will coordinate with Nhi to write two cheques for the scholarships
6.2	(5 mins) Answer questions and concerns
7.0	(7:25) Bring Forward to next meeting
7.1	(1 min) Non-profit status
7.2	(1 min) Call for elections
8.0	(7:33) Meeting Adjourned
8.1	Next Meeting: May 04, 2026