

**Manoah Steves Elementary School
Parent Advisory Council (PAC) Meeting Minutes:**

Monday 12 January 2026 • 6:30 pm

PAC Executives

Chair: Noel Eaton • **Secretary:** Andrew Ip • **Treasurer:** Nhi Loi

RDPA Rep: Dionne Peralta • **RAM Rep:** Jenny Feng, Karina Ho

Members At Large: Joyce Fung, Candace ReidSohier, Dionne Peralta

1.0	(6:30) Welcome and Introductions
1.1	(2 min) <u>Territorial Acknowledgement:</u> Manoah Steves is situated on the unsurrendered territory of the Musqueam people located in the Sturgeon Bank Estuary and near the historical Musqueam camps of q'wəyaʔxʷ (Garry Point) and ɬənxʷicən' (Francis Road). Traditionally and ancestrally, and since the beginning of memory, Musqueam people have shared the stewardship of this land, located at the mouth of a great river (stó:lō) with Tsawwassen, Kwantlen, and other Coast Salish Peoples.
1.2	(1 min) Attendance - 8 ppl, plus Ms Corneil
2.0	(6:33) Approval of Agenda and Minutes
2.1	(1 min) Approval of Agenda dated 12 January 2026 – APPROVED ● Addition to new business: <ul style="list-style-type: none">○ Community Celebration Grants○ Voting on field trip and outdoor education
2.2	(1 min) Approval of Minutes dated 08 December 2025 – APPROVED
3.0	(6:35) PAC Reports
3.1	(1 mins) Chair: Noel Eaton - Nothing to report
3.2	(5 mins) Treasurer: Nhi Loi (not present) - Haven't yet had a chance to meet and reconcile monies over the holidays - Will aim to do so by next meeting
3.3	(2 min) Richmond Association of Montessori (RAM): Jenny Feng - Nothing to report - Next meeting is tomorrow night
3.4	(2 min) Richmond District Parent Association (RDPA): Dionne Peralta - Nothing to report - Next meeting is tomorrow night
3.5	(2 mins) Treat Day / Fruit & Veggie Program: Joyce Fung - Joyce got her FoodSafe certificate - Receipt is being forwarded to RDPA

	<ul style="list-style-type: none"> - Joyce is still looking for volunteers to help take over the fruit and veggie program in the fall - Treat day is going great <ul style="list-style-type: none"> - Popcorn through to Spring Break
3.6	<p>(2 mins) Grad Committee: Rum Bhangu</p> <ul style="list-style-type: none"> - Volunteer positions are being discussed now - Will be following up with Ms Corneil about monies
4.0	(6:49) Administration Report
4.1	<p>(15 mins) Report from Principal Corneil</p> <ul style="list-style-type: none"> - Literacy focus for school story <ul style="list-style-type: none"> - This Thursday is our collaboration day - District is now starting with a once-a-month free lunch program (Food Security) <ul style="list-style-type: none"> - Will be set up through MunchaLunch - Will not conflict with hot lunch days - Notifications will be sent out soon - New change to volunteer driver sign-up <ul style="list-style-type: none"> - New free criminal record check for volunteer drivers - Information has already been distributed in Jan 9 newsletter - Will need to be redone every year - Basketball season is starting <ul style="list-style-type: none"> - First practice is this Thurs - Spirit wear <ul style="list-style-type: none"> - Received first round (of 3) of images - Will be reviewed with staff
5.0	(7:04) Bring Forward Items
5.1	<p>(2 mins) Hot Lunch</p> <ul style="list-style-type: none"> - Hot lunch schedule through Spring Break has been sent out - Possible to set up for the entire year, but doesn't give us the chance to adjust for new restaurants - Not many orders on the first one for the new year as many people seem to have forgotten <ul style="list-style-type: none"> - Will consider delaying the next round after Spring Break to give everyone a chance to order
5.2	<p>(1 mins) Movie Nights</p> <ul style="list-style-type: none"> - Next movie night is on Jan 30 - Turnouts have been a little lower, but profits seem consistent - Next year, will recommend a streaming license <ul style="list-style-type: none"> - Our license also covers teachers
5.3	<p>(2 mins) Fundraisers</p> <ul style="list-style-type: none"> - Noel needs to contact dim sum vendors set up for Lunar New Year fundraiser - Potential to have Neufeld in time for Spring Break
5.4	<p>(1 mins) Holiday Dance</p>

	<ul style="list-style-type: none"> - Ticket sales were disappointing <ul style="list-style-type: none"> - We broke-even with concessions (we didn't make the deposit with ticket sales alone) - Feedback from kids <ul style="list-style-type: none"> - Felt tickets were too expensive - For next dance, consider reducing cost - Noel will check if we can arrange the next PAC-organized dance to coincide with Halloween next October
5.5	<p>(5 min) Spring Fling - May 14</p> <ul style="list-style-type: none"> - Discussion on Spring Fling, which includes outside games, musical cakes, a raffle, concessions - Will discuss more next month to set up committees before Spring Break
6.0	(7:15) New Business
6.1	<p>(5 mins) Community Celebration Grants</p> <ul style="list-style-type: none"> - Noel to solicit ideas and vote on next meeting <ul style="list-style-type: none"> - Filipino flower making? - Outdoor movie night?
6.2	<p>(5 min) Field trip</p> <ul style="list-style-type: none"> - Due to the lack of a gaming grant this year, we propose to withdraw funds from the operating budget (and then replenish once approved for grant again) - Two motions: <ul style="list-style-type: none"> - Earmark \$2000 for outdoor education for this coming fall – APPROVED - To spend \$15 per student to subsidize field trips (~\$4000) – APPROVED
6.3	(5 mins) Answer questions and concerns
7.0	(7:25) Bring Forward to next meeting
7.1	(1 min) Non-profit status
8.0	(7:32) Meeting Adjourned
8.1	Next Meeting: February 02, 2026