

**Manoah Steves Elementary School
Parent Advisory Council (PAC) Meeting Minutes:**

Monday 06 October 2025 • 6:30 pm

PAC Executives

Chair: Noel Eaton • **Secretary:** Andrew Ip • **Treasurer:** Nhi Loi
RDPA Rep: Dionne Peralta • **RAM Rep:** Jenny Feng, Karina Ho
Members At Large: Joyce Fung, Candace ReidSohier, Dionne Peralta

1.0	(6:30) Welcome and Introductions
1.1	(2 min) Territorial Acknowledgement : Manoah Steves is situated on the unsundered territory of the Musqueam people located in the Sturgeon Bank Estuary and near the historical Musqueam camps of q ^w eyaʔx ^w (Garry Point) and ʔən ^x ʷicən' (Francis Road). Traditionally and ancestrally, and since the beginning of memory, Musqueam people have shared the stewardship of this land, located at the mouth of a great river (stó:lō) with Tsawwassen, Kwantlen, and other Coast Salish Peoples.
1.2	(1 min) Attendance - 6 ppl + 1 ppl online plus Ms Corneil
2.0	(6:33) Approval of Agenda and Minutes
2.1	(1 min) Approval of Agenda dated 10 October 2025 – APPROVED
2.2	(1 min) Approval of Minutes dated 08 September 2025 – APPROVED
3.0	(6:35) PAC Reports
3.1	(3 mins) Chair: Noel Eaton - Spirit wear poll results: - 20 votes for t-shirts - 5 votes for sweatshirts - 13 votes for hoodies - 26 votes for zipper hoodies - 2 for sweatpants - 5 for water bottles - 11 for stickers - Received a nice thank you note from Ms Naidu for the books that we gave - Received nice notes from both of last year's scholarship recipients
3.2	(5 mins) Treasurer: Nhi Loi - Has just gotten access to accounts - Made \$700 from movie night, and \$300 from Meet the Community Night
3.3	(1 min) Richmond Association of Montessori (RAM): Jenny Feng - First meeting is tomorrow
3.4	(1 min) Richmond District Parent Association (RDPA): Dionne Peralta - First meeting is tomorrow

3.5	(3 mins) Treat Day / Fruit & Veggie Program: Joyce Fung - Last Thursday, we received peppers - Next delivery week of Oct 20 - Next treat day will be popcorn
4.0	(6:48) Administration Report
4.1	(15 mins) Report from Principal Corneil - Meet the Community Night went really well - Students are settling into their classes - In Oct, we will have - Shakeout BC (earthquake awareness) activity - Family conferences - Cross-country team with about 16 kids, running at Garry Point on Oct 29 - Volleyball is now running - Halloween activity coming up - Kind Minds social-emotional learning program with DJ Rock 'N Beau will happen in March: https://www.rocknbeau.com/confidance
5.0	(7:03) Bring Forward Items
5.1	(1 mins) Hot Lunch - We had our first hot lunch and went really smoothly with only 2 incorrect orders - Lunch delivery was delayed, but Fantuan will address for next time
5.2	(3 mins) Movie Nights - We had our first movie night - Proposal to upgrade movie license to include streaming at cost of an extra \$70 – APPROVED - Action item: (Noel) check if streaming is effective in the gym before we increase the movie license fee
5.3	(2 mins) Fundraisers - Started samosa fundraiser - General action item: - (Noel) Post fundraiser posters with QR codes on the doors outside
5.4	(3 minutes) Spiritwear - T-shirts and zipper hoodies were the top choices from the WhatsApp poll - Ms Corneil will connect with company for spirit wear
5.4	(15 mins) Bylaw review and proposed amendments - Bylaw review to be conducted with a discussion on the grad committee - A few proposals were debated, but because amendments require at least 14 days notice to all members, the executive will send any amendments to the members and vote next time.
5.5	Grad Committee - Proposal to add the grad committee chair as a PAC report so that we can hear from them at every PAC meeting and keep track of what's going on and how the PAC can work with the committee

6.0	(7:27) New Business
6.1	(5 mins) Answer questions and concerns
7.0	(7:32) Bring Forward to next meeting
7.1	(1 min) Non-profit status
7.2	(1 min) Holiday Dance and Spring Fling
8.0	(7:45) Meeting Adjourned
8.1	Next Meeting: November 3, 2025