

Manoah Steves Elementary School Parent Advisory Council (PAC) Meeting Agenda:

Monday 02 March 2026 • 6:30 pm

PAC Executives

Chair: Noel Eaton • **Secretary:** Andrew Ip • **Treasurer:** Nhi Loi
RDPA Rep: Dionne Peralta • **RAM Rep:** Jenny Feng, Karina Ho
Members At Large: Joyce Fung, Candace ReidSohier, Dionne Peralta

1.0	(6:30) Welcome and Introductions
1.1	(2 min) Territorial Acknowledgement : Manoah Steves is situated on the unsundered territory of the Musqueam people located in the Sturgeon Bank Estuary and near the historical Musqueam camps of q ^w eyaʔx ^w (Garry Point) and ʔən ^x wícən' (Francis Road). Traditionally and ancestrally, and since the beginning of memory, Musqueam people have shared the stewardship of this land, located at the mouth of a great river (stó:lō) with Tsawwassen, Kwantlen, and other Coast Salish Peoples.
1.2	(1 min) Attendance - 6ppl + 1 online + Ms Corneil
2.0	(6:33) Approval of Agenda and Minutes
2.1	(1 min) Approval of Agenda dated 02 March 2026 – APPROVED
2.2	(1 min) Approval of Minutes dated 09 February 2026 – APPROVED
3.0	(6:35) PAC Reports
3.1	(3 mins) Chair: Noel Eaton • We met with the Board of Trustees ○ Still in the process of working on the budget (nothing to report yet) ○ Brief summary of the new Strategic Plan ○ Review of the new school, and addressing concerns around the new boundaries and impacts on students ○ Review of the hierarchical process to address concerns ■ Typically, most issues can be resolved at the school level ■ Rarely do issues rise above the school level to involve the district ○ Aim is to try and have more regular, direct meetings with the PAC chairs and co-chairs
3.2	(5 mins) Treasurer: Nhi Loi • No report yet (Noel hasn't had time to meet with Nhi) • Will get some help from Samantha Cheung to help with the gaming license
3.3	(2 min) Richmond Association of Montessori (RAM): Jenny Feng • Next meeting is tomorrow • Montessori Night

	○ Ms Corneil will have a meeting with RAM tomorrow and give an update during RAM meeting tomorrow night
3.4	(2 min) Richmond District Parent Association (RDPA): Dionne Peralta ● Next meeting is tomorrow
3.5	(2 mins) Treat Day / Fruit & Veggie Program: Joyce Fung ● We had fruit & veggie last week ● Next Treat Day will be the last popcorn run, but will transition to popsicles after spring break
3.6	(2 mins) Grad Committee: Rum Bhangu ● Decor and baseline is almost done ● Spent \$280 of allocated budget; baseline is done ● Will sync with Ms Corneil on next steps ● Will get a box to reuse decor/extra items for subsequent years
4.0	(6:51) Administration Report
4.1	(15 mins) Report from Principal Corneil ● Just finishing up basketball season ○ Gr 7 tournament just before Spring Break ● Will be wrapping up Kind Minds program this week with a dance for the primaries and intermediates ○ Had a parent night with Sheldon Franken ○ Will be sending a link so that parents can continue to access program material ● Universal school lunch program started last week ○ Lots of waste as food didn't exactly match up with students tastes, but will continue to refine over time ○ Easy to distribute ● Starting wheelchair basketball after Spring Break
5.0	(7:06) Bring Forward Items
5.1	(2 mins) Hot Lunch ● Friday's hot lunch was cancelled by Fantuan due to issues with the chicken supplier for HiFive Chicken (found metal) ● Should have the new schedule for post-Spring Break shortly
5.2	(1 mins) Movie Nights ● We sold almost \$500 in concessions at last movie night ● Several Grade 6/7's were hanging out under the covered area unsupervised (but not disruptive) → school will send a reminder for parents to supervise their kids
5.3	(2 mins) Fundraisers ● Neufeld Farms fundraiser is doing really well with only two more days remaining ○ Short discussion about possibility of holding a two Neufeld Farms fundraisers in a year (maybe one around Thanksgiving, and one in the spring)

	■ Or maybe Neufeld Farms in the fall and Purdy's in the spring ■ Maybe we can hold a survey at the end of the year to judge appetite for these fundraisers ● Brief discussion on holding samosa fundraiser again ○ Noel to check how we did at the last fundraiser ● Brief discussion on how well TruEarth laundry strips fundraiser has done ● Brief discussion on having mini donuts from Tin Lizzy Concessions as a fundraiser ● Brief discussion on bringing back Krispy Kreme fundraiser
5.4	(5 min) Spring Fling ● Will schedule a second meeting for next Monday (on Teams) ● Candace put out 100 emails for donations for raffles → got 7 responses, but waiting to hear back otherwise ○ Aiming for April 10-14 for donations
5.5	(1 mins) Community Celebration Grants ● Unfortunately, we missed the grant application window; will try next year ● To avoid another miss next year, we will start the application process earlier with the assumption that we will go ahead with the Community Celebration Grant
6.0	(7:17) New Business
6.1	(5 mins) Answer questions and concerns - None raised
7.0	(7:17) Bring Forward to next meeting
7.1	(1 min) Non-profit status
8.0	(7:18) Meeting Adjourned
8.1	Next Meeting: April 13, 2026