

**Manoah Steves Elementary School
Parent Advisory Council (PAC) Meeting Minutes:**

Monday 12 January 2026 • 6:30 pm

PAC Executives

Chair: Noel Eaton • **Secretary:** Andrew Ip • **Treasurer:** Nhi Loi
RDPA Rep: Dionne Peralta • **RAM Rep:** Jenny Feng, Karina Ho
Members At Large: Joyce Fung, Candace ReidSohier, Dionne Peralta

1.0	(6:30) Welcome and Introductions
1.1	(2 min) Territorial Acknowledgement : Manoah Steves is situated on the unsundered territory of the Musqueam people located in the Sturgeon Bank Estuary and near the historical Musqueam camps of q ^w eyaʔx ^w (Garry Point) and ʔən ^x wicən' (Francis Road). Traditionally and ancestrally, and since the beginning of memory, Musqueam people have shared the stewardship of this land, located at the mouth of a great river (stó:lō) with Tsawwassen, Kwantlen, and other Coast Salish Peoples.
1.2	(1 min) Attendance - 8 ppl, plus Ms Corneil
2.0	(6:33) Approval of Agenda and Minutes
2.1	(1 min) Approval of Agenda dated 12 January 2026 – APPROVED • Addition to new business: ○ Community Celebration Grants ○ Voting on field trip and outdoor education
2.2	(1 min) Approval of Minutes dated 08 December 2025 – APPROVED
3.0	(6:35) PAC Reports
3.1	(1 mins) Chair: Noel Eaton - Nothing to report
3.2	(5 mins) Treasurer: Nhi Loi (not present) - Haven't yet had a chance to meet and reconcile monies over the holidays - Will aim to do so by next meeting
3.3	(2 min) Richmond Association of Montessori (RAM): Jenny Feng - Nothing to report - Next meeting is tomorrow night
3.4	(2 min) Richmond District Parent Association (RDPA): Dionne Peralta - Nothing to report - Next meeting is tomorrow night
3.5	(2 mins) Treat Day / Fruit & Veggie Program: Joyce Fung - Joyce got her FoodSafe certificate - Receipt is being forwarded to RDPA

	- Joyce is still looking for volunteers to help take over the fruit and veggie program in the fall - Treat day is going great - Popcorn through to Spring Break
3.6	(2 mins) Grad Committee: Rum Bhangu - Volunteer positions are being discussed now - Will be following up with Ms Corneil about monies
4.0	(6:49) Administration Report
4.1	(15 mins) Report from Principal Corneil - Literacy focus for school story - This Thursday is our collaboration day - District is now starting with a once-a-month free lunch program (Food Security) - Will be set up through MunchaLunch - Will not conflict with hot lunch days - Notifications will be sent out soon - New change to volunteer driver sign-up - New free criminal record check for volunteer drivers - Information has already been distributed in Jan 9 newsletter - Will need to be redone every year - Basketball season is starting - First practice is this Thurs - Spirit wear - Received first round (of 3) of images - Will be reviewed with staff
5.0	(7:04) Bring Forward Items
5.1	(2 mins) Hot Lunch - Hot lunch schedule through Spring Break has been sent out - Possible to set up for the entire year, but doesn't give us the chance to adjust for new restaurants - Not many orders on the first one for the new year as many people seem to have forgotten - Will consider delaying the next round after Spring Break to give everyone a chance to order
5.2	(1 mins) Movie Nights - Next movie night is on Jan 30 - Turnouts have been a little lower, but profits seem consistent - Next year, will recommend a streaming license - Our license also covers teachers
5.3	(2 mins) Fundraisers - Noel needs to contact dim sum vendors set up for Lunar New Year fundraiser - Potential to have Neufeld in time for Spring Break
5.4	(1 mins) Holiday Dance

	- Ticket sales were disappointing - We broke-even with concessions (we didn't make the deposit with ticket sales alone) - Feedback from kids - Felt tickets were too expensive - For next dance, consider reducing cost - Noel will check if we can arrange the next PAC-organized dance to coincide with Halloween next October
5.5	(5 min) Spring Fling - May 14 - Discussion on Spring Fling, which includes outside games, musical cakes, a raffle, concessions - Will discuss more next month to set up committees before Spring Break
6.0	(7:15) New Business
6.1	(5 mins) Community Celebration Grants - Noel to solicit ideas and vote on next meeting - Filipino flower making? - Outdoor movie night?
6.2	(5 min) Field trip - Due to the lack of a gaming grant this year, we propose to withdraw funds from the operating budget (and then replenish once approved for grant again) - Two motions: - Earmark \$2000 for outdoor education for this coming fall – APPROVED - To spend \$15 per student to subsidize field trips (~\$4000) – APPROVED
6.3	(5 mins) Answer questions and concerns
7.0	(7:25) Bring Forward to next meeting
7.1	(1 min) Non-profit status
8.0	(7:32) Meeting Adjourned
8.1	Next Meeting: February 02, 2026